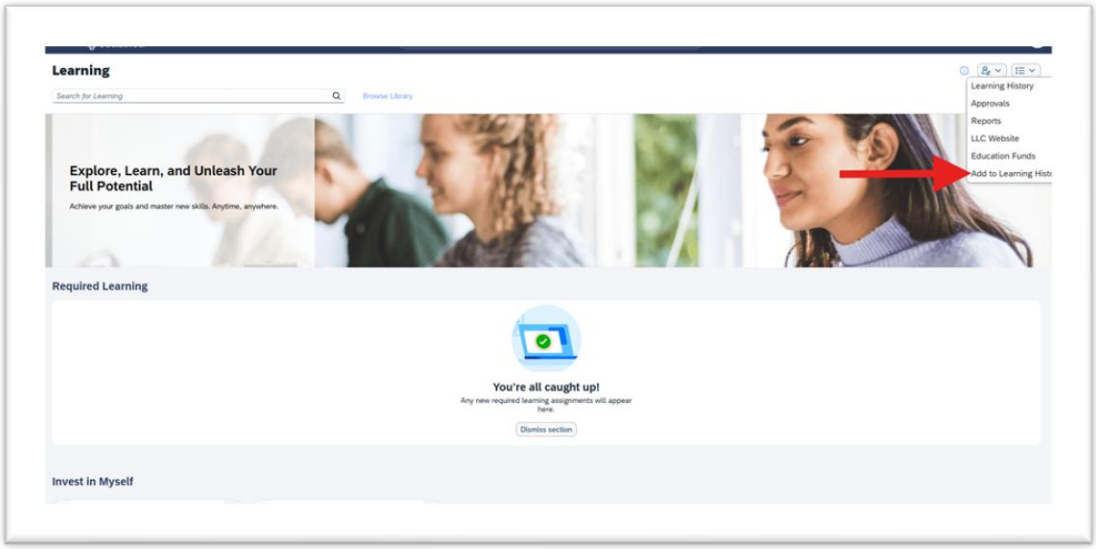
5.3 - Marking Completions for Self-Paced Courses through LinkedIn Learning / School of Continuing Studies

Description

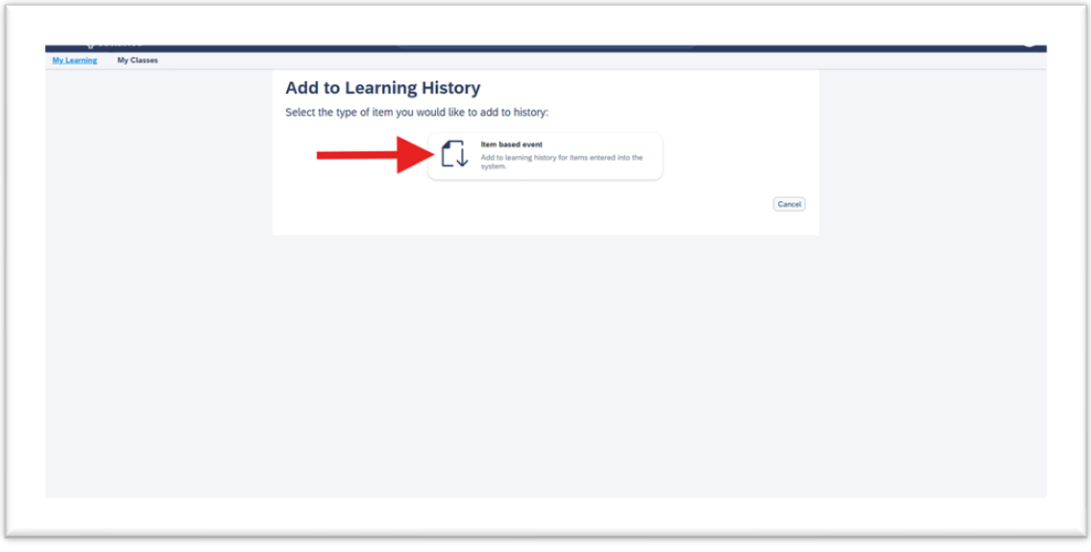
This Job Aid helps the user in marking completions for SCS and LinkedIn Learning through the Learning platform in LMS.

Instructions

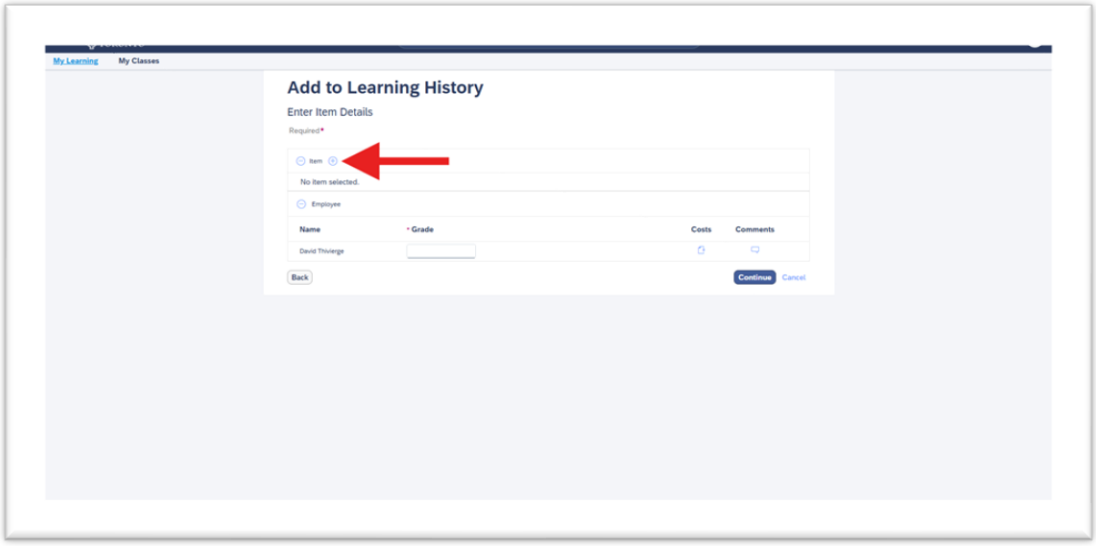
1. From Learning Landing Page, open the menu in the top right, and select Record Learning



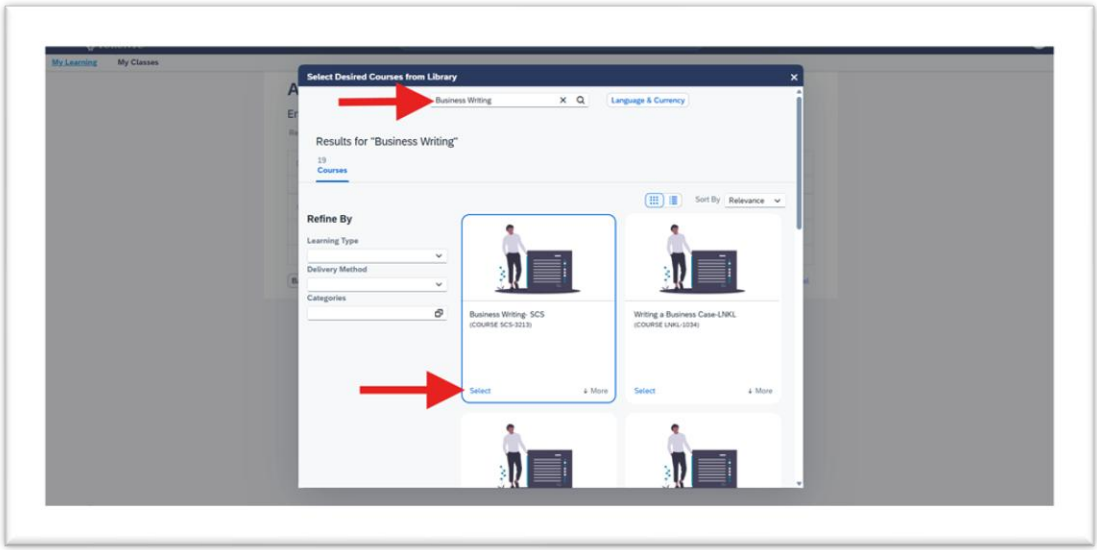
2. Select item based event



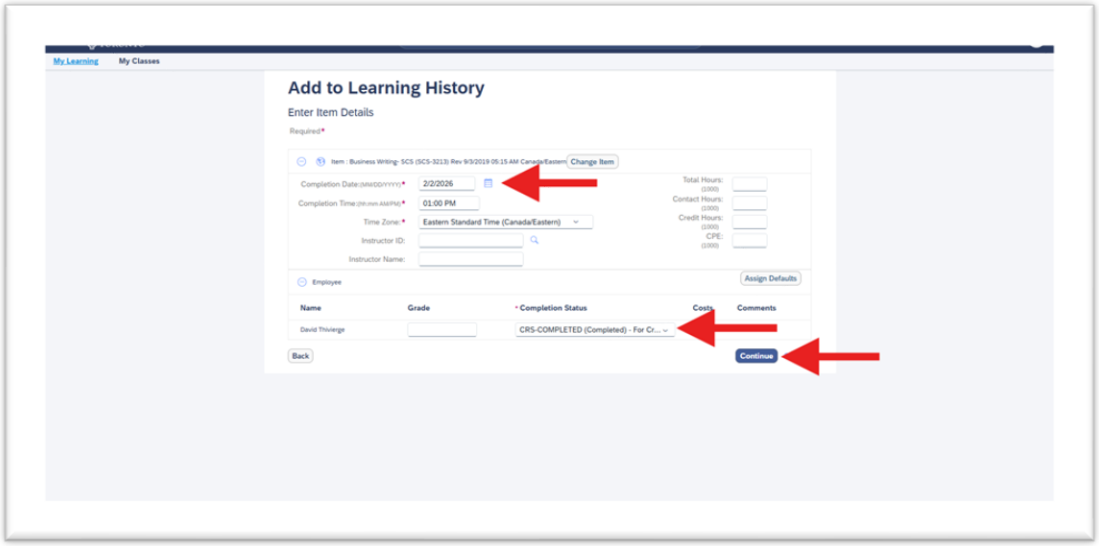
3. Press the plus (+) icon to add an item



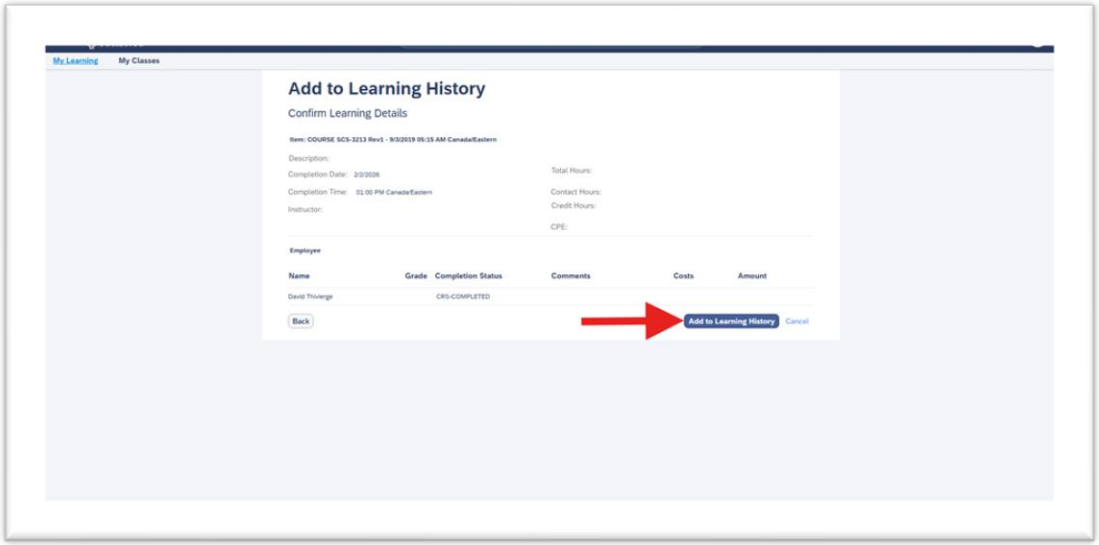
4. Search for the course and press <u>Select</u> on the item



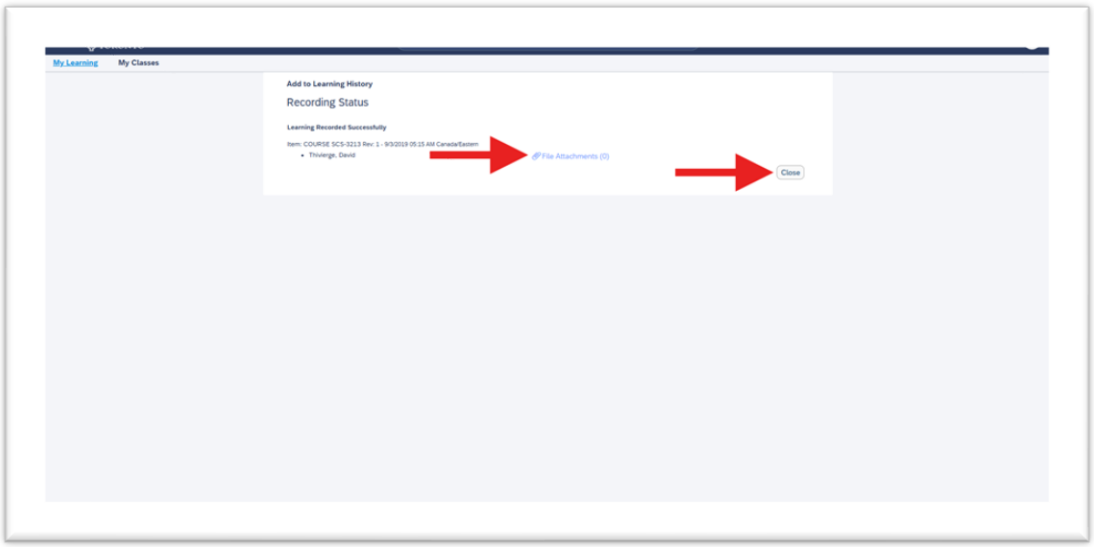
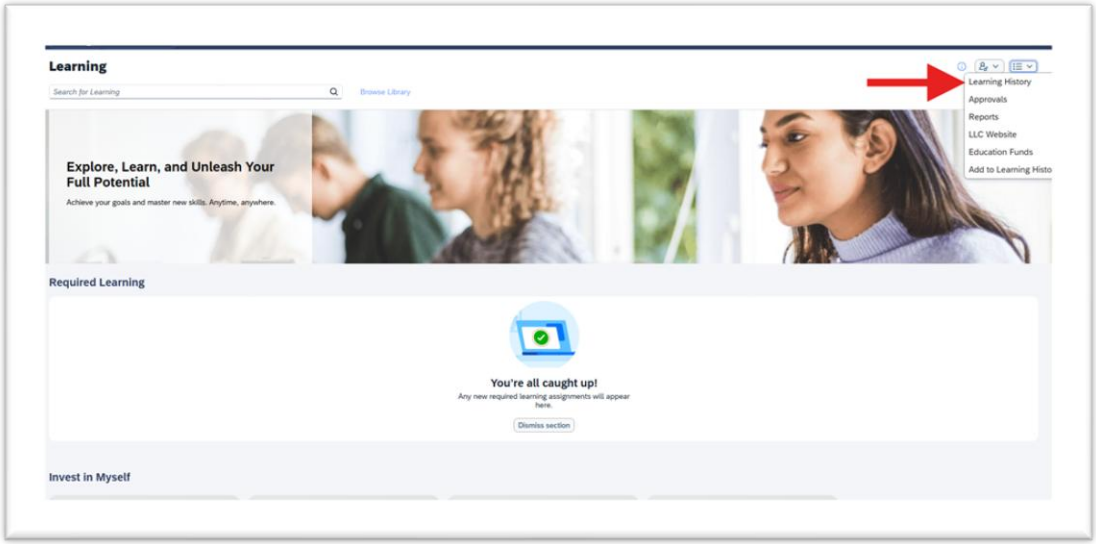
5. Enter the Completion Date and Completion Status, then press Continue



6. Press Add to Learning History



7. Attach file (if applicable) and then press Close.



8. Your completed item will show up in your Learning History, access from the menu in the top right of the Landing Page.